

APPLICATION FORM FOR RECOGNITION AS AN ACCREDITED TOUR OPERATOR IN KERALA

1) Name of the Organization

Discover Kerala Holidays

Type of the Organization

Branch Office

Address of Head office

TC 14/1222(3), 2nd Floor, Capital Tower, Main Road, Kumarapuram, Trivandrum

Telephone Numbers

0471 6060601

0471 6060602

09846700065

0471 6060601

0471 6060602

09846700065

0471 6060601

0471 6060602

09846700065

Fax Numbers

Email Address

manu@dkhhospitality.com

Website Name

Address of the Branch offices(if any)

E 518, Kochar Plaza, Ramphal Chowk, Sector-7, Dwaraka, New Delhi.

2) Nature of the organization (Proprietary concern,Partnership or Incorporation)

Proprietary

3). Name of Proprietor/ Directors/ Partners Details of their interest

If in anyother business may also be denoted

Manu P V

Details of their interest If in anyother business may also be denoted

Nil

4) Name, Designation, Qualifications, Experience,Salary
and Length of Service of the staff with the firm (Attach documentary proof)

Location area

Commercial

Reception area(In square feet)

200

Accessibility to toilets (In metre)

10

6) Name of Bank

ICICI

7) Name of Auditors

Biju & Associates

8) Demand Draft No

2917

Demand Draft Date

2013-01-30

Demand Draft Amount

5000

a) Paid up capital (capital employed)

1254538

b) Loans

i) Secured

652949

ii) Unsecured

0

c) Reserves

0

d) Current liabilities and provisions

1022800

e) Total (3 to 6)

	2930287
e) Total (3 to 6)	1276406
f) Fixed assets (excluding intangible assets)	0
g) Investment	1442089
h) Current assets	0
i) Intangible Assets	0
j) Total (f to i)	2718495
10) Whether any activities are undertaken by the firm besides tour operations	NO
11) Please indicate membership of International Travel Organizations, if any	NO
12). Give details of volume of tourist traffic handled up to the date of application showing foreign and internal tourist traffic	2690
Clientele: special tourist groups handled	NO
Name of group	0
Size	0
frequency	0
Steps taken to promote domestic tourist traffic and details of the groups handled, if any	<p>Conducted Farm Tours for Travel Agents from Malaysia, Singapore & Russia. Appointed a staff from Russia and trained him to promote Kerala Tour Packages (especially Ayurveda Packages) in Russia. Also conducted trade fairs to promote Kerala Tour Packages.</p>
Special programmes if any, arranged for foreign tourists	

13). Please indicate details of trained manpower available to operate such tours

Started Office in New Delhi. Conducted Farm Tours for Travel Agents from
Travel Agents across India to request them to promote Kerala Tour Packages

1) Undertaking

61346764986Undertakings (1).pdf

2) Upload reference letter on original letter head from your bankers

61346764986Undertakings (1).pdf

3) Details of staff employed giving names, designation
qualification & experience if any, in tourism field (Copies of
certificates to be enclosed), and length of service in your organization

81339157265Employees Certificate.docx

4) Documentary proof (preferably registration certificates from govt.)

in support of beginning of operations of your firm

5) Copy of Complete Audited Balance Sheet for the latest financial year

6) Income Tax Acknowledgement for the latest assessment year.

7). Service Tax Registration certificate from the concerned authority

8) Certificate of Chartered Accountant stating your paid-up capital not less than Rs. 4.00 lakhs

9) List of directors/Partners or name of the proprietor

10) Details of office premises (whether located in commercial or residential area, office

11). Certificate of Chartered Accountant on original letter head in support of your
turnover in foreign exchange/Indian rupees from inbound tour operation only which
should not be less than Rs. 7.5 Lakhs during the last financial/calendar year.

12). Certificate from the chartered accountant showing the details of volume
of tourist traffic handled up to the date of application showing foreign and internal
tourist traffic separately and proof of 25% of business from selling Kerala based products

Photographs of the office building i) exterior



Photographs of the office building ii) exterior

Photographs of the office building i) interior

Photographs of the office building ii) interior

