

## Organisation Profile – Alhind Tours and Travels Pvt. Ltd

SI.No.	Head	Information
i	Full legal name of the Bidding company	Alhind Tours and Travels Pvt. Ltd.
ii	Address	Markaz Complex, Mavoor Road, Calicut-673004, Kerala, India
	(a) Registered Office	Shop No 15, Basement, Prince Plaza, Pantheon Road, Egmore, Chennai
	(b) Corporate Office	Markaz Complex ,Mavoor road, Calicut-673004, Kerala, India
	(c) Head Office	Markaz Complex, Mavoor road, Calicut-673004, Kerala, India
	(d) Details of valid Registration No., date and issuing authority	Reg No -100576, Date-14/12/1999, Registrar Of Companies, Chennai, Tamil Nadu (Copy of registration certificate enclosed)
iv	(a) Contact person with name, designation, postal address, email address, Telephone number, Including mobile number	P.V. Valsaraj Managing Director Markaz complex, Mavoor road, Calicut-673004, Kerala, India <a href="mailto:md@alhindonline.com">md@alhindonline.com</a> Ph: 9447115858 Tel: +914952728888
	(b) Additional contact person with similar details	T. Mohammed Haris Director Markaz complex, Mavoor road, Calicut-673004, Kerala, India <a href="mailto:haris@alhindonline.com">haris@alhindonline.com</a> Ph: +919447115855 Tel: +914952728888
v	Website link of the Bidding Company giving details of the activities of the company including attestation/apostille related activities	<a href="http://www.alhind.org">www.alhind.org</a>
vi	List of Branch offices with address and website links indicating activities.	As per the below list  DELHI 2/15, Second Floor, West Patel Nagar, New Delhi-110008. T:011-49676600-23 F:011-22042354.M:09311601888/09654995855

		<p><b>MUMBAI</b> Friend's Union Premises Co Op Society, P D Mello Road, 1<sup>st</sup> Floor, Near G.P.O, Fort Mumbai - 400001 M:9446005859</p> <p><b>JALANDHAR</b> Shop No: 11 , Ground Floor Agi Business Centre, Gt Road Near Bus Stand Jalandhar -144001 Punjab M: 9815353239</p> <p><b>BANGALORE</b> Unit No:1, Palms Square, Opp.Brigade Tower, Brigade Road, Bangalore, Karnataka, India T:08025536699, M:+91- 7624920317</p> <p><b>MANGALORE</b> UG 12, Upper Ground Floor, Pio Mall, Jail Road, Kodialbail, Mangalore 575003 T:0824-2443363,232441123, M:+91- 9986800888</p> <p><b>HYDERABAD</b> 5-9-108-109/1/5 First Floor, H.A .Plaza, Public Garden Road, Nampally, Hyderabad -500001 T:040 23210194,M:09920204350</p> <p><b>CHENNAI</b> Shop No 15, Basement, Prince Plaza, Pantheon Rd, Egmore, Chennai 600 008, T:044-28522777 M:+91-9380527538</p> <p><b>COIMBATORE</b> Trichy Road, Opp. St. Fransis School, Gopalapuram, Coimbatore – 641018 Tamilnadu M :+91 9600722279</p>
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**PANOOR**

Bus Stand Junction, Koothuparambu  
Road, Panoor, Kannur, Kerala  
T:490-2316466 M:9446000741

**KASARAGOD**

Malabar Square, First Floor, New Bus  
Stand, Kasaragod -671121,  
T:-04994-220583,584,F:220581,M:+91-  
9446005875

**MALAPPURAM**

Near Air India, Sunnimahal Bldg, Down  
Hill P.O, Malappuram- 676519,  
T: 0483-2739123,2731545,3209123 M:  
9447970391

**MANJERI**

Korambayil City Tower, Central Bazar,  
Manjeri, Malappuram , Kerala  
T:0483-3209700, M: 9447781894,  
9446005862,9446005861

**AREACODE**

Opp.South Indian Bank, Mukkam Road  
Areakode, Pin:673639  
T: +91-483-2851919  
M: +91-9446005784

**KOTTAKKAL**

Khiyathi Tower, Changuvetty Jn,  
Kottakkal, Malappuram Dt. Kerala, India  
676503,  
T:04832745050,51,52  
M:9496005910,15,20,50

**PERINTHALMANNA**

Ppb Tower, Opp.Service Co-Operative  
Bank, Mannarkkad Road,  
Perinthalmanna, Malappuram,Pin  
679322  
M:+91-9496005917

		<p><b>EDAPPAL</b> Rajadhani Complex, Calicut Road,Edappal-679576 T:0494-2690111, 2690122, M:+91 - 9446005865</p> <p><b>EDAKKARA</b> New Bus Stand Building, Edakkara Malappuram, Kerala, Pin: 679331, T:04931310120,M:+91-9446005897</p> <p><b>KALPETTA</b> Pinangode Road Jn., Kalpetta, Wayanad 673121 T:04936-207772 M:+91- 9496005913,9496005249,9446000942</p> <p><b>S.BATHERY</b> Keerthi Tower, Sulthan Bathery, Wayanad 673592 T: 04936-221690,F:225933 M:+91 - 9446005867,9446005873</p> <p><b>PALAKKAD</b> 12/1324 Asr Plaza, Opp Priyadarshini Theatre, Palakkad -678001, Kerala TEL:+91-4912547410,2547411, 2547412 M: 9496005965</p> <p><b>PATTAMBI</b> 1st Floor, Malabar Shopping Mall, Mele Pattambi. Palakkad, Kerala, Pin 679303. T:04662211977,M:9446001578</p> <p><b>TRICHUR</b> 1st Floor, Ambika Arcade, M.G Road, Thrichur-01, Kerala India T:04873105933 M:+91 9446005856</p> <p><b>KOTTAYAM</b> Opp: St. Joseph Cathedral, Shastri Road, Kottayam Pin: 686 001, Kerala, India T: 0481 2302700,3011000</p>
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		KARUNAGAPPALLY 1st Floor, Behind Pochayil Jewellery, Market Road, Karunagappally- 690518 Kollam T:04762631001,02,M:9446006301
vii	Number of years of experience in the attestation/apostille related field or any other activities under which the company has become eligible to take part in the tender process.	17 Years

## Declaration by Alhind Tours and Travels Pvt. Ltd.

We, Alhind Tours and Travels Pvt. Ltd., the Bidding Company taking part in the Tender for outsourcing of attestation/Apostille support Services, 2018 for the CPV Division, Ministry of External Affairs certify as follows:

that,

### I

a) We are neither involved nor would in any manner involve ourselves in unlawful or illegal activities including in human trafficking, fraud, hawala, drugs, leak of personal information etc. It is also certified that we have not been convicted for, or involved in, bribery, corruption or fraud. If such information is found later, we are aware that we would become ineligible to take part in future tender processes.

b) It is also understood that if any such information comes to light during the contract period, the contract would be liable to be terminated immediately and all costs on such a termination will be borne by the Company.

c) We have provided the Organizational profile of our Company for pre-verification purposes from the security angle to the Ministry. We understand that tender process is subject to pre-verification procedures and if we are not cleared under pre-verification procedures, we will not be eligible to take part in the tender process.

d) If we take part in the tender process before the intimation of the result of pre-verification procedures, we undertake to abide by the outcome of the pre-verification procedures subsequently at any stage without any objection.

II We, undertake to comply fully and without any reservations with the scope of work and deliverables included in this RFP along with the provisions of Service Level Agreement if the contract is awarded. We also confirm our commitment to provide facilities in accordance with the spirit of best industry practices and standards.

III We fully understand and accept the penalty and additional penalty clauses explained in the RFP and the consequences of non-adherence to the same. We are fully committed to the provisions of the same and we have no objections in this regard.

IV We fully understand that the Ministry has the right to accept or reject any or all proposals or to annul the Bidding process, at any time, without assigning any reasons, prior to any Contract being awarded.

V We certify that we have no subsidiary company or sister firm that is taking part in the present tender process separately.

VI

a) We fully understand that LI will be decided on the basis of the lowest evaluated Bidder relying on the information provided in Annexure-C (Financial Bid).

b) We have fully read, understood and complied with all the conditions stipulated in the RFP document.

VII We undertake, if awarded the Contract, to fully involve ourselves in the outsourcing work directly and not entrust the entire/part work to another company on the basis of commission or any such arrangement. We fully understand that such an arrangement could lead to cancellation of the Contract, encashing of the Bank guarantee for premature termination of Contract and future ban in taking part in the tender process.

VIII We undertake that we will not involve in corrupt practices to get favourable consideration during tender process or Contract period. We understand that any such action will lead to disqualification from the present tender process or cancellation of the existing Contract and ban from future tender processes.

IX We do not have links with the touts operating in the vicinity of the Ministry's offices in any form. We will also not indulge in any unscrupulous activity or malpractice as far as attestation of documents is concerned.

X We are aware that section 72A of the Information Technology Act of India provides for imprisonment for a period up to 3 years and/or a fine up to Rs. 5,00,000 for a person who causes wrongful loss or wrongful gain by disclosing personal information of another person while providing services under the terms of lawful contract. We undertake to abide by the law.

XI The undersigned is authorized to sign the tender documents on behalf of Alhind Tours and Travels Pvt. Ltd. A copy of the Resolution of the Board of Directors in this regard is enclosed.

P.V Valsaraj  
Managing Director

Place: Calicut  
Date: 18 June 2018