

APPLICATION FORM FOR RECOGNITION AS AN ACCREDITED TOUR OPERATOR IN KERALA

1) Name of the Organization

Kaduna Properties Pvt Ltd

Type of the Organization

Head Office

Address of Head office

Kerala holiday mart (Division of Kaduna Properties Pvt Ltd) Chiramel building

Road, Cochin - 682016

Telephone Numbers

04844061100

09995821781

09995824937

04844061100

09995821781

09995824937

04844061100

09995821781

09995824937

Fax Numbers

Email Address

mail@keralaholidaymart.com

Website Name

keralaholidaymart.com

Address of the Branch offices(if any)

Nil

2) Nature of the organization (Proprietary concern,Partnership or Incorporation)

Incorporation (Pvt Ltd)

3) Name of Proprietor/ Directors/ Partners Details of their interest

If in anyother business may also be denoted

Jacob C Cherian - Managing Director

Sara Cherian - Director

KC Thomas - Director

Details of their interest If in anyother business may also be denoted

Nil

4) Name, Designation, Qualifications, Experience,Salary

and Length of Service of the staff with the firm (Attach documentary proof)

name

Designation Educational Qlf Experience Salary Experience in KHM

Abraham General Manager - Finance B Com (ACS inter)

25 years 26,000 02 years

Sini Senior Manager Master of Tourism administration

BA Travel and tourism

08 years 26,000 01 year

Jaydeep Manager " Administration PG Dip in Personal Management

PG-Public Administration

BA " Public Administration 16 years experience in Indian Air Force 20,000

Libin Assistant Manager Graduate in BSc Maths

Master in tourism (result awaited) 04 year 14,000 6 months

Shiona Senior executive B Com

Diploma in IATA / UFTAA

Certificate in IATA / UFTAA foundation

Galileo CRS Automated ticketing course

Diploma in Airport passenger and cargo handling 06 year 14,000 01 year

Shami Executive Graduation in tourism

01 year 10,000 01 year

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Location area

Commercial

Reception area(In square feet)

200

Accessibility to toilets (In metre)

5

6) Name of Bank

HDFC

7) Name of Auditors

8) Demand Draft No	21009
Demand Draft Date	2011-04-19
Demand Draft Amount	5000
a) Paid up capital (capital employed)	196
b) Loans	
i) Secured	0
ii) Unsecured	11
c) Reserves	0
d) Current liabilities and provisions	6
e) Total (3 to 6)	213
e) Total (3 to 6)	5
f) Fixed assets (excluding intangible assets)	0
g) Investment	172
h) Current assets	36
i) Intangible Assets	36
j) Total (f to i)	213

10) Whether any activities are undertaken by the firm besides tour operations	NIL
11) Please indicate membership of International Travel Organizations, if any	NIL
12). Give details of volume of tourist traffic handled up to the date of application showing foreign and internal tourist traffic	800
Clientele: special tourist groups handled	NIL
Name of group	PSG Tech, coimbatore
Size	150
frequency	0
Steps taken to promote domestic tourist traffic and details of the groups handled, if any	NIL
Special programmes if any, arranged for foreign tourists	Experience persons of this organisation operates the tour.
13). Please indicate details of trained manpower available to operate such tours	Group handled - PSG Tech, Engineering college, Coimbatore
1) Undertaking	61303971401doc1.pdf
2) Upload reference letter on original letter head from your bankers	61303971401doc1.pdf
3) Details of staff employed giving names,designation qualification & experience if any,in tourism field(Copies of certificates to be enclosed),and length of service in your organization	81303971401doc8.pdf
4) Documentary proof (preferably registration certificates from govt.) in support of beginning of operations of your firm	11303971488doc2.pdf
5) Copy of Complete Audited Balance Sheet for the latest financial year	21303971471doc3.pdf
6) Income Tax Acknowledgement for the latest assessment year.	31303971471doc4.pdf
7). Service Tax Registration certificate from the concerned authority	41303971471doc5.pdf
8) Certificate of Chartered Accountant stating your paid-up capital not less than Rs. 4.00 lakhs	51303971471doc6.pdf
9) List of directors/Partners or name of the proprietor	91303971401doc9.pdf
10) Details of office premises (whether located in commercial or residential area, office	101303971471doc10.pdf

11). Certificate of Chartered Accountant on original letter head in support of your turnover in foreign exchange/Indian rupees from inbound tour operation only which should not be less than Rs. 7.5 Lakhs during the last financial/calendar year.

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12). Certificate from the chartered accountant showing the details of volume of tourist traffic handled up to the date of application showing foreign and internal tourist traffic separately and proof of 25% of business from selling Kerala based products

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Photographs of the office building i) exterior

Photographs of the office building ii) exterior



Photographs of the office building i) interior

Photographs of the office building ii) interior

