



MUZIRIS PROJECT LTD.,
PARK VIEW, TOURISM DIRECTORATE
THIRUVANANTHAPURAM-33
Phone no. 0471-2326812, 2321132
Email: planning@keralatourism.org

REQUIRES CONSULTANT IN RESEARCH AND PUBLICATION
for “Muziris Heritage Project”

Notification No. P8 (MPL) 13292(II)/2015,

Dated, 11.01.2017

Muziris Project Ltd, Department of Tourism, Government of Kerala invites application from qualified and experienced professionals for appointment as Research, Documentation and Publication on fixed remuneration basis. The background, duties and responsibilities are as follows:

BACKGROUND

The Government of Kerala has initiated the Muziris Heritage Project to reinstate the historical and cultural significance of the legendary port of Muziris. The region is dotted with numerous monuments of a bygone era that conjure up a vast and vivid past. The entire project is designed to involve and integrate the local community in all intended developmental initiatives.

The Muziris Heritage Project is one of the biggest conservation projects in India. The state and central governments have come together to conserve a rich culture that is as old as 3000 years. For the purposes of reconstruction and representation of heritage, Muziris Project is currently spread over 150 sq.km region encompassing seven Panchayaths and two Municipalities. This region forms a part of the heritage tourism circuit between North Paravur in Ernakulam District and Kodungallur in Thrissur District. Hon’ble President of India inaugurated the first phase of Muziris Heritage Project on 27.02.2016.

Duties and Responsibilities

1. The Research, Documentation and Publication Consultant will function as adviser of the Muziris Project Ltd., and provide support for all developmental activities of Muziris Heritage Project.
2. The Consultant should prepare a concept plan for Research, Documentation and Publication on Muziris Heritage Project.
3. Publishing periodicals, articles etc on Muziris Heritage project in print media, digital media, social media etc.
4. Setting up of libraries including digital libraries in connection with Muziris Heritage Project.
5. Guiding research scholars on Muziris Heritage Project.
6. Preparing guide books, museum hand books, heritage sites hand books etc needed for Muziris Heritage Project.
7. Conducting International seminars, workshops, training programs etc.
8. Propagation of Muziris Heritage Project and creation of awareness among tourists.
9. The consultant shall also oversee the various departments of the projects such as publication services, education etc besides being able to manage a Research, Documentation and Publication team which will include seminar organisers, exhibition designers, research scholars, curators besides other technical experts and other non-technical members.
10. The consultant shall liaise with relevant national and international universities, academic, cultural organisations etc.
11. The Consultant shall oversee the research, documentation and publication related works of the Project as per the Master Plan and operations including its annual budget, financial and fund raising aspects, seminars and exhibition planning, programming and development besides bringing together a team of working research professional.

(NB:- The above are only indicative in nature and the duties and responsibilities will vary as per requirements from time to time.)

Experience

Those who have successfully designed and comprehensively overseen/managed the following:

- i. The Candidate should have minimum ten years of experience in field of Research, Documentation and Publication.
- ii. The Candidate should have a PhD in History / Archaeology.

- iii. The Candidate should have work experience in all branches research, documentation and publication.

Comprehensive resume of the consultant/organization should cover the following.

- I. Details of authorized contact person for correspondence and communication.
- II. Details of qualification and experience.

Mode of Engagement

On consultancy basis for two years or till the completion of requirement, whichever is earlier.

Remuneration

Salary and allowances will be based on the qualifications, experience in the relevant fields and is negotiable.

Form of Application to be submitted

Application for the post may be prepared in line with the sample application form attached to this notification. However, if required additional sheets can be used to furnish information.

Enclosures to Application

Self-attested copies of documents to prove Identity, Address, Age, Qualifications and Experience. (Selected candidate shall produce original documents for verification later)

Last date for receipt of applications

Application shall reach the address given below through post/courier/by hand before 16.30 hrs on 28th January, 2017. Muziris Project Ltd will not be responsible for postal/courier delay.

Evaluation of application

The evaluation committee appointed by the client will evaluate the application on the basis of the details given in the application for the evaluation criteria, sub criteria and point system specified below.

i.	Qualification of the Consultant	-	20 points
ii.	Experience in the relevant field	-	40 points
iii.	Concept presentation	-	40 points

Important

Canvassing in any form will lead to the rejection of the application. Muziris Project Ltd. reserves the right to call for any further information. Any information furnished by the found to be incorrect at any stage would render them being declared ineligible. Incomplete application may summarily lead to rejection of the application.

Any disputes arising in this regard are to be settled in the appropriate court of law at Thiruvananthapuram.

Address to which Applications to be sent

**Managing Director
Muziris project Ltd
Tourism Directorate
Thiruvananthapuram-33.**

Sd/-
MANAGING DIRECTOR

8. Educational/Professional Qualifications

Educational/Professional Qualification	Year of Passing	Division/%	Name of Board/University

9. Any other higher Qualification, please specify:

10. Computer Proficiency : Good/Moderate/Average

11. Languages known : To Read
To Write
To Speak

12. Experience (A brief bio-data with copy of experience certificate to be enclosed)

Sr. No.	Designation & Place of Posting	Brief listing of responsibilities	From	To	Duration (no. of years)

13. Present Designation, Place of Posting and Office Address :

14. Present Basic, Scale & Gross Pay :

15. Details of awards, if any :
16. A brief description on applicant's suitability to the post

17. Self Certification and Declaration: I hereby certify and declare that:-

All the statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection, my candidature may be cancelled and action can be taken against me.

I have read the provisions in advertisement carefully and I fulfil all the conditions of eligibility regarding educational qualifications, experiences etc. prescribed in the advertisement and other relevant rules and instructions.

I certify that there is no vigilance or any disciplinary proceedings pending against me.

SIGNATURE OF THE CANDIDATE
(UNSIGNED APPLICATION WILL BE REJECTED)

Place:

Date: