



**MUZIRIS PROJECT LTD**  
**PARK VIEW, TOURISM DIRECTORATE**  
**THIRUVANANTHAPURAM-33**  
**Phone no. 0471-2326812,2321132**  
**Email : planning@keralatourism.org**

**REQUIRES MUSEUM CONSULTANT**

Notification No.P8(MPL)13292/2015,

Dated, 29-12-2016

Muziris Project Ltd, Department of Tourism, Government of Kerala invites application from qualified and experienced professionals for appointment as Museum Consultant on fixed remuneration basis. The background, duties and responsibilities are as follows:

**BACKGROUND**

The Government of Kerala has initiated the Muziris Heritage Project to reinstate the historical and cultural significance of the legendary port of Muziris. The region is dotted with numerous monuments of a bygone era that conjure up a vast and vivid past. The entire project is designed to involve and integrate the local community in all intended developmental initiatives.

The Muziris Heritage Project is one of the biggest conservation projects in India. The state and central governments have come together to conserve a rich culture that is as old as 3000 years. For the purposes of reconstruction and representation of heritage, Muziris Project is currently spread over 150 sq.km region encompassing seven Panchayaths and two Municipalities. This region forms a part of the heritage tourism circuit between North Paravur in Ernakulam District and Kodungallur in Thrissur District. Hon'ble President of India inaugurated the first phase of Muziris Heritage Project on 27.02.2016.

**Duties and Responsibilities**

1. The Museum consultant will function purely as Museum /Heritage site advisor of the museums owned by Muziris Project Ltd.
2. Provide support for the modernization, refurbishment and updating of Museums/ Heritage sites.
3. The Museum consultant will prepare a museum plan for the facelift of the existing museums and will support with trained staff for implementation.

4. The Museum consultant will visit the museum at times on request, to assess the work of the present staff engaged in the museums and is liable to give proper guidance to the staff for running the museums in a scientific manner and make arrangements to give training to the museum staff.
5. The Museum consultant will also prepare a scientific plan for generating revenue /its accounting/marketing etc in acquaintance with national museums or other reputed museums.
6. The museum consultant will also prepare museum plans for the upcoming museums under Muziris Heritage Project.
7. The selected candidate shall liaise with relevant government departments, various national and international partners besides local bodies and authorities. He or She shall oversee the Muziris project museum operation such as its annual budget, financial and fund raising aspects, exhibition planning, programming and development besides bringing together a team of working professional.
8. The selected candidate will also work towards creating other proposed museums as per the projects master plan. The selected candidate shall also oversee the various departments of the projects such as visitor services, education etc besides being able to manage a museum team which will include conservation architect, exhibition designers, material conservators, curators besides other technical experts and other non-technical members

*(NB:- The above are only indicative in nature and the duties and responsibilities will vary as per requirements from time to time.)*

### **Experience**

Those who have successfully designed and comprehensively overseen/managed the following:

- i. The candidate should have a minimum 5 years of proven track record of works across multifarious museums and cultural projects in various capacities.
- ii. Work experience in national and international collaborative projects, cultural heritage and museum access polices, documenting collections, exhibition design, outreach activities between other aspects of machinery is mandatory
- iii. Candidates should have curated exhibitions and authored publications in relevant fields.

### **Mode of Engagement**

On consultancy basis for two years or till the completion of requirement, whichever is earlier.

### **Remuneration**

Salary and allowances will be based on the qualifications, experience in the relevant field and is negotiable.

**Form of Application to be submitted**

Application for the post may be prepared in line with the sample application form attached to this notification. However, if required additional sheets can be used to furnish information.

**Enclosures to Application**

Self-attested copies of documents to prove Identity, Address, Age, Qualifications and Experience. (Selected incumbent shall produce originals of the documents for verification later)

**Last date for receipt of applications**

Application shall reach the address given below through post/courier/by hand before 16.00 hrs on 18<sup>th</sup> January, 2017. Muziris Project Ltd will not be responsible for postal/courier delay.

**Evaluation of application**

The evaluation committee appointed by the client will evaluate the application on the basis of the details given in the application for the evaluation criteria, sub criteria and point system specified below.

- |      |                                  |   |           |
|------|----------------------------------|---|-----------|
| i.   | Qualification of the Consultant  | - | 20 points |
| ii.  | Experience in the relevant field | - | 40 points |
| iii. | Concept presentation             | - | 40 points |

**Important**

Canvassing in any form will lead to the rejection of the application. Muziris Project Ltd. reserves the right to call for any further information. Any information furnished by the found to be incorrect at any stage would render them being declared ineligible. Incomplete application may summarily lead to rejection of the application.

All disputes are subject to Thiruvananthapuram jurisdiction

**Address to which Applications to be sent**

**Managing Director  
Muziris project Ltd  
Tourism Directorate  
Thiruvanathapuram-33.**

**MANAGING DIRECTOR**



8. Educational/Professional Qualifications

Educational/Professional Qualification	Year of Passing	Division/%	Name of Board/University

9. Any other higher Qualification, please specify:

10. Computer Proficiency : Good/Moderate/Average

11. Languages known : To Read  
To Write  
To Speak

12. Experience (A brief bio-data with copy of experience certificate to be enclosed)

Sr. No.	Designation & Place of Posting	Brief listing of responsibilities	From	To	Duration (no. of years)

13. Present Designation, Place of Posting and Office Address :

14. Present Basic, Scale & Gross Pay :

15. Details of awards, if any :
16. A brief description on your suitability to the post

17. Self Certification and Declaration: I hereby certify and declare that:-

All the statements made in this application form are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection, my candidature may be cancelled and action can be taken against me.

I have read the provisions in advertisement carefully and I fulfil all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.

I certify that there is no vigilance or any disciplinary proceedings pending against me.

**SIGNATURE OF THE CANDIDATE**  
(UNSIGNED APPLICATION WILL BE REJECTED)

**Place:**

**Date:**